

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

URGENT BUSINESS COMMITTEE - FRIDAY, 1 JULY 2016

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Determination of Urgent Business</u>	<u>The Committee resolved:</u> to agree that the item was of an urgent nature, and required to be considered this day.		
2	<u>Determination of Exempt Business</u>	<u>The Committee resolved:</u> to consider the report in public.		
3	<u>Chief Officer Posts</u>	<u>The Committee resolved:</u> (i) to approve the re-designation of the post of Director of Corporate Governance as Depute Chief Executive (Director of Corporate Governance); (ii) to (a) approve the re-designation of the post of Head of Planning and Sustainable Development as Head of City Planning and the removal of responsibility for 'protective services' from the post's portfolio of functions; and (b) note that authority had previously been granted in relation to the establishment of an Appointment Panel to progress recruitment and		

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		<p>selection arrangements relevant to the post;</p> <p>(iii) to approve (a) the transfer of responsibility for 'protective services' functions to the Head of Communities and Housing; and (b) the establishment of an Appointment Panel comprising nine members in total (3+3+1+1+1) including the Convener of the Communities, Housing and Infrastructure Committee, to appoint to the post of Head of Communities and Housing and to deal with all relevant matters pertaining to the recruitment and selection process concerned (e.g. the job profile);</p> <p>(iv) to note that the tender process to source a recruitment partner for the Council was underway and likely to ensure that a suitable organisation would be available to assist the Council with the recruitment activity outlined in the report; and</p> <p>(v) to approve a six month extension for the current shared arrangement with Aberdeenshire Council for the post of Head of Education within Education and Children's Services.</p>		

If you require any further information about this decision sheet, please contact Martyn Orchard 01224 523097 or email morchard@aberdeencity.gov.uk